



Steven A Hunt & Associates

Self Declaration of Environmental Commitment for Steven A Hunt & Associates



At Steven A Hunt & Associates we are a leading multi-disciplinary building services practice which offers a wide range of diverse professional services. We are based in Speke, Liverpool and have a strong team of 22 staff who provide mechanical and electrical consultancy and design service, project management and thermal analysis. With over 30 years' experience, our main focus is to help our clients create buildings that come alive and environments that people want to spend time in. We are accredited as a BIM Level 2 certificated practitioner.

In the past year we have improved our environmental performance through:-


- Carbon Footprint report completed via Normative Carbon Calculator as recommended by SME climate Hub and reported total carbon footprint of 21.3 CO₂e, decrease of 1.5 from 2020-2021
- 46 x A3/A4 reams used, up by 3 x A4 reams from last year, staff numbers have increased by 2 during this period (August 2021 – July 2022)
- 56.67 KgCO₂ saving on our Carbon Offset against Design annual data (office CO₂ emissions calculated at 24.53 CO₂ and data collected 01/08/2021 to 31/07/2022 via Brukl/EPC certificates on new build design work)
- External HSE Adviser produces 2 bi-annual newsletters, including key environmental legislation and updates
- Christmas card donation made to Southport & Ormskirk Hospital, Cradle Charity
- Decrease in electricity usage from 56,187kw in 2020-2021 to 49,677kw
- LED lighting and emergency lighting panels now installed throughout the office
- Cartridge/Toners are collected for recycling with approved provider
- Two all-electric and 2 hybrid cars in use and analysed each month on fuel efficiency
- Total company mileage is 13,317 miles compared to 29,335 miles for the previous year, however, this does not factor in mileage for the 2 all-electric cars
- Expected increase of 4,258 visitor miles from previous year's figure of 770 due to Covid restrictions. However, this still remains an approximate 50% reduction from pre-pandemic years. This is mainly due to working behaviour changes, such as continuation of virtual meetings, as we have increased our work orders
- Staff use of 4 bikes purchased back in 2018, mainly during the summer period for health and wellbeing purposes at lunch/break periods
- 21 event/activities recorded on our Educational and Social Value log for 2022

We have identified and comply with all environmental legislation relevant to our business activities, are committed to preventing pollution, protecting and reducing our impact on the environment by:

- Implementing a system for recycling a wide range of waste streams including paper, plastic containers, ink cartridges, computers, monitors, food, electrical equipment, stamps, metal cans, batteries and fluorescent bulbs.
- Selling or giving away unwanted equipment or redundant supplies.
- Reducing energy consumption by using energy efficient bulbs, turning electrical equipment off when not in use, using sleep features, insulating our roof and building spaces and purchasing lower energy replacement equipment.
- Monitoring our vehicle fuel consumption, operating a car sharing scheme, regularly maintaining our vehicles and using both electric and hybrid vehicles
- Monitoring our water consumption, using water saving devices in our toilets and using hoses for car washing
- Reducing our use of resources by printing double sided and 2 pages per page for draft documents, using e-invoices where possible and buying recycled paper, cardboard, packaging
- Using a purchasing policy that considers environmental and Life Cycle Impacts when designing, purchasing equipment and in the decision-making process.
- Regularly donating to and supporting local charities and encouraging staff to develop themselves through education, training and voluntary work.
- Auditing our suppliers to demonstrate their environmental credentials.

Although we are already demonstrating a significant reduction in our environmental impacts, over the next 12 months we are also committed to:

- Utilise SME Climate Hub resources for SME employers, including email information alerts for on-going updates and guidance
- Take advice from external SHEQ Adviser on environmental matters related to our business
- Increase our range of Social Value / voluntary commitments
- Continuing to monitor and reduce our environmental impact and maintain our 5 star rating
- Consideration of additional all-electric car
- Staff are continuing to utilise Microsoft Teams and Zoom virtual meetings whenever possible and additional head-sets have been purchased for this purpose and new staff
- Engineers to report on new build designs to record EPC/Brukl data for Carbon Offset Against Design

Date declaration agreed:	10 th January 2023	
www.greenachiever.co.uk		