

Graffins Services Limited

Carbon Management Plan

2026

Emissions Baseline

Graffins Services Limited have measured our baseline emissions with data from 1st February 2023 – 31st January 2024 to provide us with a starting point for our Net Zero journey.

We are actively calculating and monitoring our greenhouse gas (GHG) emissions across scopes 1, 2, and 3 with scope 1 and 2 combined in one figure. The calculations include:

- **Scope 1 (direct emissions):** Fuel consumption from patrol vehicles and heating in facilities
- **Scope 2 (indirect emissions):** Purchased electricity used in offices and control rooms
- **Scope 3 (other indirect emissions):** Business travel, employee commuting, supply chain activities

Graffins will report on our emissions annually for each previous year's confirmed emissions, with each report being issued prior to 1st April of each year. This is our second report and covers the period from 1st February 2024 – 31st January 2025. Our next report will cover period 1st February 2025 to 31st January 2026 and will be issued in Q1 of 2027.

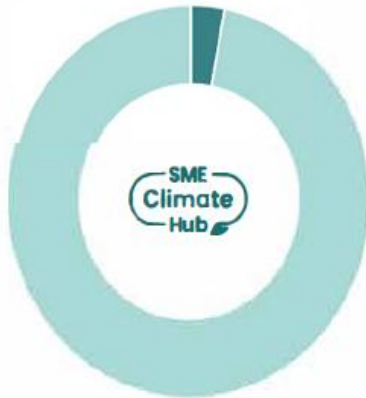
This timing provides our Environmental Lead the time to collect, check and verify all data ensuring that the results are data driven and backed by science. The timing also provides us with adequate opportunity to ensure that our targets and ongoing management plans are in line with business activities and growth plans which we detail within our annual internal business plan.

Graffins Services Limited has used the Small Business Carbon Calculator operated by SME Climate Hub to produce an accurate footprint. The data used to calculate the footprint is fully checked and audited to provide an accurate account. Our Baseline has been provided on the following page.

We are currently looking through our data to identify if we can verify information so that we can move our baseline back further to provide a better understanding of our pathway to Net Zero and identify the impact of previously uncalculated environmental initiatives. This will provide a greater understanding of our full trajectory and illustrate a better and more accurate picture of our achievements to date.

Estimated total emissions

172.31 tonnes CO₂e



Your scope overview

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■ Scope 1 and 2 - Direct and Indirect emissions	5.176 tonnes CO ₂ e <small>v</small>
■ Scope 3 - Value chain emissions	167.134 tonnes CO ₂ e <small>v</small>

Emissions per employee: 0.99 tonnes CO₂e

Overall Emission Reduction Target

Graffins is an SME with big ambitions to grow our business considerably by 2030. It is therefore important for us to achieve a sustainable level of growth without increasing our current net environmental footprint. As such, we have set ourselves achievable targets that will see us reach Net Zero by 2040. We are committed to achieving Net Zero carbon emissions, supported by the following phased targets:

- **By 2027: 10% reduction in carbon emissions calculated as a per person ratio.**
- **By 2030: Offset emissions by 50% of baseline levels despite business growth.**
- **By 2040: Reach Net Zero through offsetting and emissions reductions.**

As we progress through our journey towards Net Zero we expect that our data collection methods may improve to provide more accuracy in our calculations. We also expect that reporting methods and industry best practice is likely to change as Net Zero becomes of greater significance in business practices and more investment is seen in the research and development of the sector.

This report therefore is just the start of a journey and we are committed to adjust and adapt to emerging intelligence surrounding methodology in carbon accounting.

Emissions 2025

Graffins has used the same methods in this reporting period to measure our carbon footprint. Once again using the SME Climate Hub tool to ensure that our measure is science based and measured using an established tool. This direct comparison means that the reduction in our carbon footprint is a direct result of the activities we have undertaken to reduce our emissions.

Activities have included:

- Promotion of home working wherever possible to minimise commuting.
- Employing site-based personnel (security officer) local to their place of work.
- Minimising business travel.
- Using online means to communicate such as Teams meetings, and WhatsApp for business.
- Almost eliminating the use of paper and other waste as a result of our business activities
- Moving to hybrid vehicles for our fleet

Our emissions for this period are as follows:

Graffins Services Limited

Sector: Other commercial service activities

Country: United Kingdom of Great Britain and Northern Ireland

Select an emissions report

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145.97 tonnes CO₂e

Report Period

1 Feb 2024 – 31 Jan 2025



Your scope overview

Scope 1 - Direct emissions	0.99 tonnes CO ₂ e
Scope 2 - Indirect emissions	0.09 tonnes CO ₂ e
Scope 3 - Value chain emissions	144.88 tonnes CO ₂ e

Your emission intensity

Emissions per £ of revenue	0.02 kilograms CO ₂ e
Emissions per employee	0.79 tonnes CO ₂ e
Emissions per m ²	1.30 tonnes CO ₂ e

Emissions per employee: 0.99 tonnes CO₂e (a reduction of 0.2 tonnes CO₂e per employee).

Carbon Reduction Projects for 2026

We are implementing focused initiatives across our organisation and supply chain such that our total carbon footprint can be reduced year on year while we work towards our targets. The majority of our emissions are generated at Scope 3 level through Officers commuting to the clients' site.

Graffins has worked tirelessly to manage their emissions and minimise the impact of business activities on the environment through various activities and will continue to drive efficiencies through these activities.

Commute – Office Workers

The majority of our office based staff now work remotely which means that we minimise the office resources we require and as such, reduce office based emissions. This has also minimised the commute for those now remote workers, considerably cutting our overall emissions.

Commute – Security Officers

We seek to employ Officers as local to their place of work as is possible. This benefits the Officers' work life balance, provides our customers with a better response time, and helps to minimise the cost of commuting in various ways including the cost on the environment. We promote initiatives such as walking, cycling or using public transport to work. All of which are far more feasible options when employing locally.

Other Business Travel

Other business travel includes business development activities, site audits and customer meetings. Graffins has developed a series of regionally based mobile supervisors that can conduct site visits, welfare visits and audits. Generally carrying out basic site-based activities. This reduces the travel associated with managing the day-to-day aspects of the contracts we operate.

We conduct meetings that do not need to be face-to-face using Microsoft Teams for internal and external meetings where appropriate, minimising our travel for meetings considerably.

Supply Chain Sustainability

We incorporate consideration for eco-friendly solutions throughout our supply chain and favour Eco-Friendly Suppliers.

By partnering with suppliers who demonstrate a commitment to sustainability, from manufacturing to delivery, including local production and supply, we can minimise the carbon footprint associated with our purchasing of items such as uniforms and PPE, communications equipment and vehicles.

We also consider factors like the supplier's carbon footprint when selecting suppliers and prioritise those with transparent supply chains to assure ethical procurement. Ethical suppliers

will also offer eco-friendly packaging materials for equipment and supplies and encourage their suppliers to adopt similar practices.

Employee Engagement

Graffins provides our staff with Sustainability Training that educates employees about energy conservation, waste reduction, and the proper use of resources.

We also promote awareness of carbon management and environmental sustainability which encourages employees to adopt sustainable practices in their daily work and personal lives.

Office Activities and Energy Sources

Graffins has transitioned from a business heavily reliant on paper trails to digital documentation, reports, and communication systems to minimise paper consumption considerably. For example, our bid managers use e-notebooks (Rocketbooks) for taking meeting minutes, making notes and logging data for each project they work on.

Our rosters and employee paperwork are now electronic through Timegate and PDF reports, forms and other essential documentation.

As a result of the hard work we have undertaken over the past three years we were able to downsize our office space, moving to more energy-efficient offices and considerably reducing our footprint as a result.

Responsible Disposal & Waste Management

Graffins follows the waste hierarchy and works in line with our SIO 14001 to ensure waste is designed out of our processes and procedures wherever possible.

Fleet

Graffins envisages our fleet of vehicles growing as our business grows. To achieve Net Zero while continuing to grow is considerably challenging but we are committed to achieving our target. We will therefore ensure that any new vehicles and any vehicles that are replaced going forward are electric vehicles, or hybrid if electric is deemed unsuitable, to minimise our emissions.

We will work with our schedulers to produce carbon-conscious, intelligent logistics, and our operations team has experience of this from their military career. Intelligent logistics identifies fastest and most efficient routes to minimise wasted time, and unnecessary emissions.

Our Declaration & Sign off

Despite being an SME with less than 250 employees and a turnover below the threshold of £36 million we have chosen to manage, measure and report our Carbon Footprint. The reason for this is because we are a socially and environmentally conscious business and we understand the challenge our customers face to measure the carbon footprint throughout their supply chain.

We commit to continue to measure our carbon footprint annually and report this through our website.

We have taken advice from DEFRA specifically referring to their SMALL BUSINESS USER GUIDE which provides guidance on how to measure and report our greenhouse gas emissions to meet compliance standards.

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the Graffins Services Limited board of directors.

Approved by:

Managing Director

Shah Syed

Graffins Services Ltd

Date: 6th February 2026

This report will expire 31st March 2027

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>

