

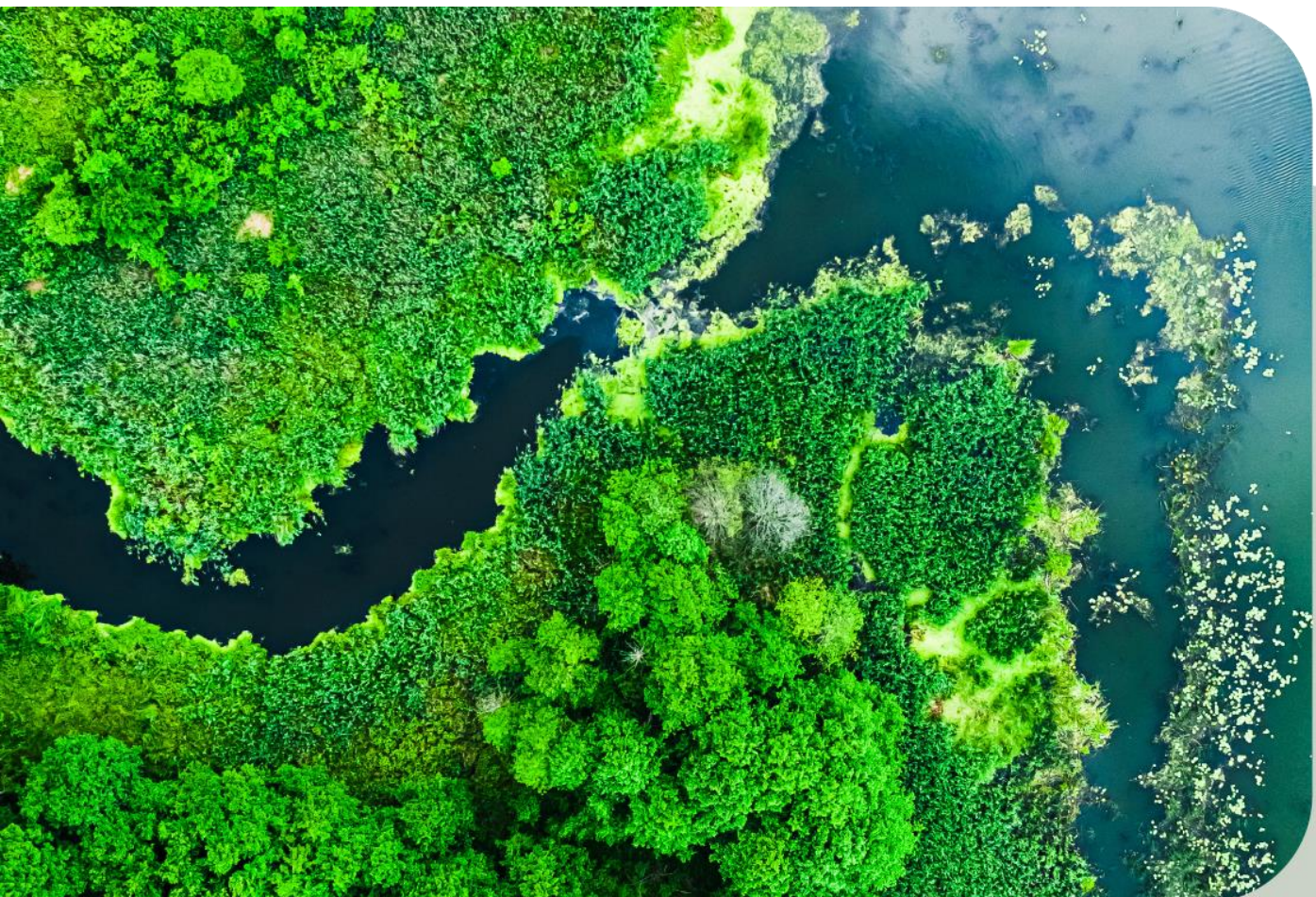
# Carbon Reduction Plan PPN 06/21 Annual Update 2023-24

## EDW Group

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EDW Technology Holdings Limited  
EDW Technology Limited  
Energy Auditing Agency Limited (TEAM)

Publication Date: 31 March 2025, version 1.0



# 1 Executive Summary

This annual update report provides required information for compliance with Government Procurement Policy Notice PPN 06/21.

The EDW Group, including EDW Technology Holdings Limited, EDW Technology Limited, and Energy Auditing Agency Limited (TEAM), has made significant progress in its Carbon Reduction Strategy for the financial year 2023/24:

- There has been a 37% decrease in overall emissions from the Base Year 2018/19 to the 2023/24 Reporting Year.
- The EDW Group's emissions for the reporting year 2022/23 are 7.1% behind the Net Zero Target for 2023/24.
- The EDW Group has offset all carbon emissions since November 2021 to achieve Carbon Neutrality. This is an initial step while continuing to work towards Net Zero Emissions by 2030.
- The Carbon Reduction Strategy includes initiatives based on best practices in energy management and aims to help in remove barriers preventing employees from reducing their commuting and homeworking carbon emissions.

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*This year, the EDW Group's emissions have now fallen by more than 145 tCO<sub>2</sub>e compared to the 2018/19 Base Year, which is an overall reduction of 37%.*

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## 2 Commitment to achieving Net Zero

The EDW Group (including EDW Technology Holdings Limited, EDW Technology Limited and Energy Auditing Agency Limited) is committed to achieving Net Zero emissions by 2030.

## 3 Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2018/19</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<p>The Baseline year covers the period 1<sup>st</sup> November 2018 to 30<sup>th</sup> October 2019, this in line with the EDW Group financial year. This year was selected as the most representative period of normal operations before the Covid-19 pandemic. Emissions have been calculated with some updates to the data sources, emissions factors and new supplier data that was not previously available for Scope 3 Purchased Goods and Services. The changes were verified using our Base Year Recalculation Policy and the difference in emissions were significant enough to require an update to all previous year's emission calculations, as well as adjustments to the emissions reduction targets to ensure these remain in line with our 2030 Net Zero target.</p> <p>For mandatory PPN 06/21 reporting emissions from '4. Upstream transportation and distribution' are negligible (or included in '1. Purchased goods and services') and there are zero emissions from '9. Downstream transportation and distribution'.</p>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	<b>0.57</b>
<b>Scope 2</b>	<b>58.35</b>
<b>Scope 3</b> <b>Included Sources:</b> <ol style="list-style-type: none"> <li>1. Purchased goods and services</li> <li>2. Capital goods</li> <li>3. Fuel and energy related activities</li> <li>5. Waste generated in operations</li> <li>6. Business travel</li> <li>7. Employee commuting (including Employee teleworking)</li> </ol>	<b>333.33</b>
<b>Total Emissions</b>	<b>392.25</b>

## 4 Current Emissions Reporting

Reporting Year: 2023/24	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	0.55
Scope 2	25.02
<b>Scope 3</b> Included Sources: <ol style="list-style-type: none"> <li>1. Purchased goods and services</li> <li>2. Capital goods</li> <li>3. Fuel and energy related activities</li> <li>5. Waste generated in operations</li> <li>6. Business travel</li> <li>7. Employee commuting (including Employee teleworking)</li> </ol>	221.96
<b>Total Emissions</b>	<b>247.53</b>

## 5 Emissions Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets starting from the 2022/23 financial year:

Target tCO <sub>2</sub> e	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30
Scope 1	0.57	0.29	0.03	0.03	0.03	0.03	0.03	0.03
Scope 2	28.49	25.64	23.08	20.77	18.69	16.82	15.14	0.00
Scope 3	229.91	205.13	180.34	160.50	133.64	112.55	97.14	39.19
<b>Total</b>	<b>258.97</b>	<b>231.06</b>	<b>203.45</b>	<b>181.30</b>	<b>152.36</b>	<b>129.41</b>	<b>112.31</b>	<b>39.22</b>

We project that carbon emissions will decrease over the next eight years to 39.22 tCO<sub>2</sub>e by 2029/30. This is a reduction of 90% compared to the Baseline Year and will allow us to offset the remaining residual emissions with carbon sequestration projects to be Net Zero.

Progress towards these targets is illustrated in the graph below. Emissions for the reporting year 2023/24 exceeded the target primarily due to higher than anticipated Scope 3 emissions related to increased spending on employee training, rising insurance costs, and an increase in homeworking hours and associated emissions.

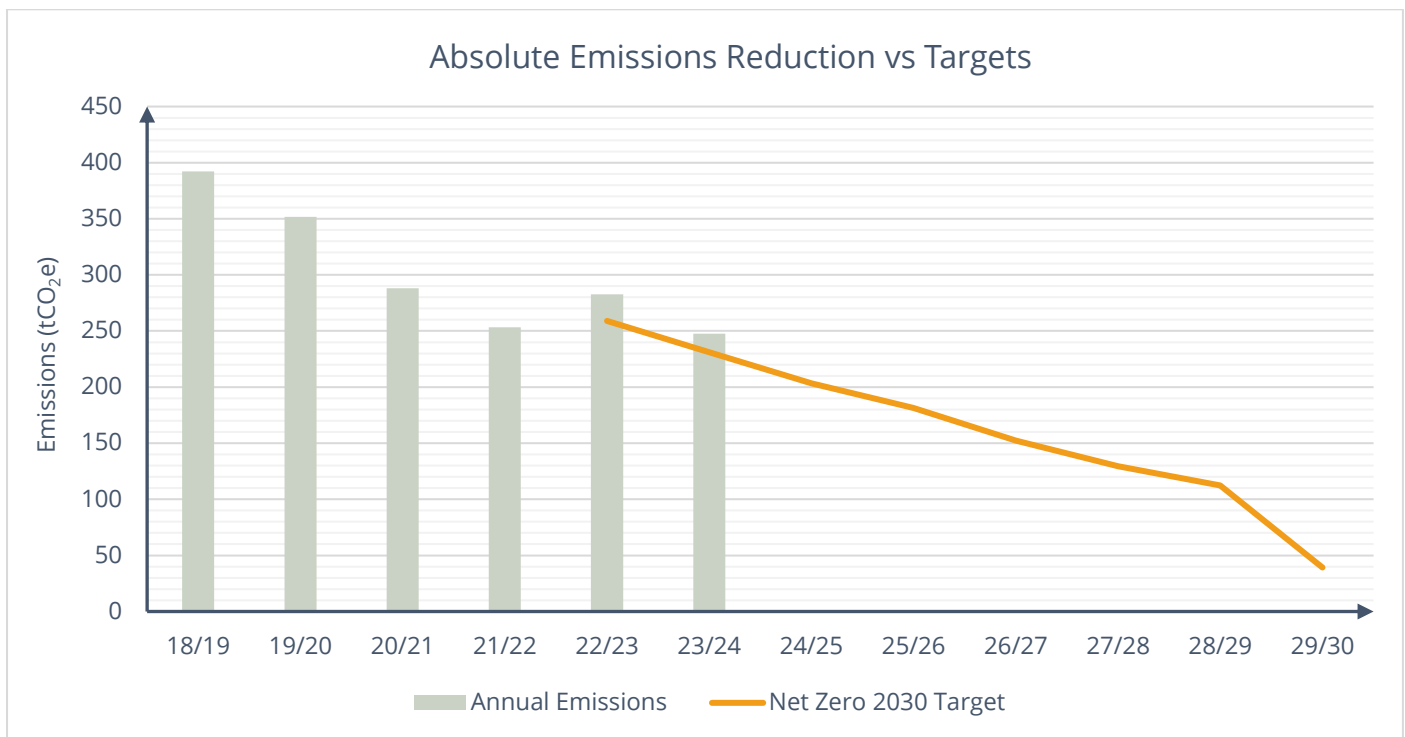


Figure 1 Emissions vs Targets 2023/24

## 6 Carbon Reduction Projects

### 6.1 Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the introduction of the Net Zero Targets:

- Radian Court Office Heating Schedule
- Radian Court Solar Generation Inverter Repair & Monitoring
- EV Salary Sacrifice Scheme
- EV Chargers at Radian Court Office
- IT Server Replacement
- HVO fuel replacement for Standby Power Generator
- IT Server Room Temperature Adjustment
- Office Water Heater/Cooler Timer Controls
- Radian Court Office Ceiling Insulation
- Radian Court Office LED External Lighting
- Office Printer Replacement

The carbon emission reduction achieved by these schemes by the end of the 2023/24 reporting period equated to a total of 14.1 tCO<sub>2</sub>e a 3.6% reduction against the 2018/19 baseline and the measures will be in effect when performing contracts.

In the next year 2024/25 we hope to implement further measures including:

- SBTi Net Zero Target Validation
- Radian Court Office HVAC Upgrade
- Introduce Green Procurement Policy

- Radian Court Sub Metering
- Purchased Goods & Services Supplier Reviews

## 7 Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

*Signed on behalf of the EDW Group*

Including: EDW Technology Holdings Limited  
EDW Technology Limited  
Energy Auditing Agency Limited (TEAM)



Simon Miles, Chief Executive Officer

Date: 31<sup>st</sup> March 2025

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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>



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