



DLP Consulting Group Carbon Reduction Plan (CRP)

Supplier Name: DLP Consulting Group

Publication Date: 3rd March 2025

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and has been prepared with the support of a third-party Sustainability Consultant (Planet A), which was provided through the Better Futures programme delivered by Green Business Action.

Commitment to achieving Net Zero

DLP Consulting Group is committed to achieving Net Zero emissions by 2040.

Interim Target

50% reduction in Scope 1, 2 and Business Travel by 2030.

Race to Zero Committed

By committing to reduce emissions through the SME Climate Hub, DLP Consulting Group has been counted in the UN Climate Change High-Level Champion's Race to Zero campaign. They therefore collaborate with thousands of businesses and governments globally to reach net zero emissions by 2050.

DLP Consulting Group Environmental Policy Statement

As a practice, the Group have a strong commitment to sustainability and to the protection of the environment, both through the buildings we design and the environmental impact of our business. Our practice has developed an Environmental Management System, which is split into two main sections, 'Office Activities' and 'Office Projects'.

PLANET A





Introduction

Carbon Reduction Plan (CRP) Scope

DLP Consulting Group operates from various GB locations including Bedford (which is its headquarters and central services hub), Bristol, London, Liverpool, Nottingham, Rugby and Sheffield. Each office offers, or has access to, the full range of the Company's services including those offered by DLP Planning Limited and CASS Design Consultants. All locations are included in this CRP scope.

Carbon Accounting System

DLP Consulting Group has chosen to use the Government-aligned tool, Climate Essentials (CE), as their carbon accounting software. CE is a 'Crown Commercial Service Provider' and includes sector-specific accounting for 'Architectural And Engineering Activities; Technical Testing And Analysis'. Emissions will be measured annually through the tool and disclosed publicly through this up-to-date CRP.

Methodology

For carbon emissions and conversion factors, CE refers to the Department of Business, Energy, and Industrial Strategy (BEIS) Greenhouse Gas Conversion Factors, which are updated annually. Other conversion factors are also used in cases where they are not provided within the BEIS guidance. Climate Essentials updates the most recently available factors once a year. When needed, CE uses external sources of carbon factors from well-renowned organisations or peer-reviewed papers. For expenditure-based Scope 3 emissions, CE uses the latest dataset based on the Standard Industrial Classification (SIC) codes published by the DEFRA and the UK government.

Scopes

According to the GHG protocol, carbon emissions emitted by organisations and their value chain can be categorised into Scope 1, Scope 2, and Scope 3.

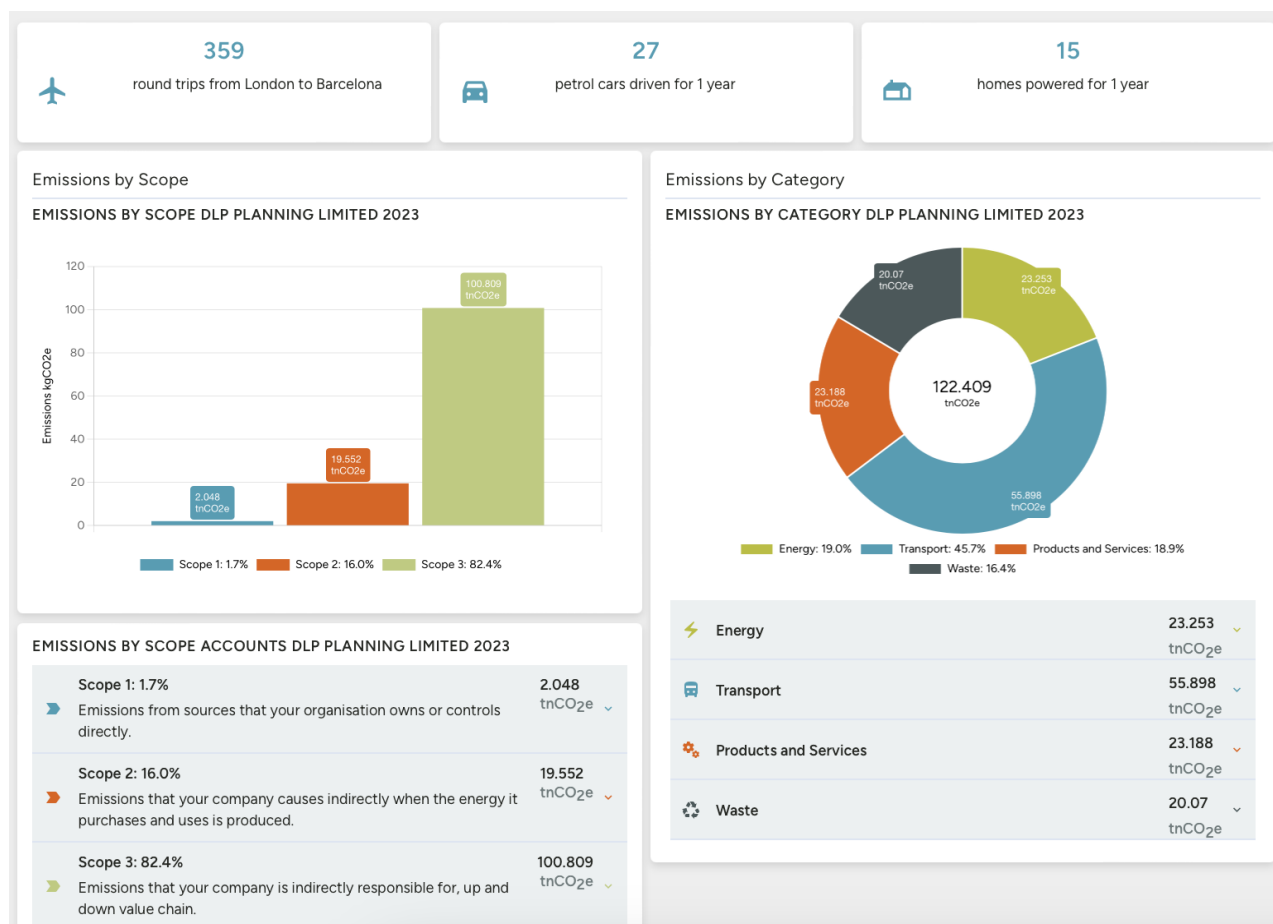
- **Scope 1** — Scope 1 emissions are direct greenhouse (GHG) emissions that occur from sources that are controlled or owned by an organisation (e.g., emissions associated with fuel combustion in boilers, furnaces, vehicles).
- **Scope 2** — Scope 2 emissions are indirect GHG emissions associated with the purchase of electricity, steam, heat, or cooling. Although Scope 2 emissions physically occur at the facility where they are generated, they are accounted for in an organisation's GHG inventory because they are a result of the organisation's energy use.
- **Scope 3** — Scope 3 emissions are the result of activities from assets not owned or controlled by the reporting organisation, but that the organisation indirectly impacts in its value chain. Scope 3 emissions include all sources not within an organisation's Scope 1 and 2 boundaries.



Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2023 Year: 1 Jan - 31 Dec	
Additional Details relating to the Baseline Emissions calculations:	
This is the first year DLP Consulting Group has measured their GHG Emissions therefore it is the baseline year that has been set. While the Climate Essentials tool measures the emissions of each property individually, we have set a baseline from the total GHG emissions across the 7 operating sites. This will mean if more properties are occupied that GHG emissions will naturally increase - for this reason, we will also measure carbon intensity by site.	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	2.048
Scope 2	19.552
Scope 3 Included Sources: <ul style="list-style-type: none"> • Water • Waste generated in operations • Business travel & hotel stays • Refrigerants (AC & Fridges) • Employee commuting and homeworking • Fuel & energy-related activities (T&L) Not-Included: <ul style="list-style-type: none"> • Purchased goods and services • Capital Goods • Events • Upstream Leased assets 	100.809
Total Emissions	122.409



Baseline Intensity Emissions

Intensity emissions help organisations understand emission reduction regardless of company growth e.g. occupying more sites or employing more people. These can be calculated and compared annually to track progress.

INTENSITY TYPE	2023
Employee Intensity Emissions tCO ₂ e / FTE	1.774 tCO ₂ e/FTE
Intensity By Site tCO ₂ e / No. of Sites	15.301 tCO ₂ e/Site

Emission Reduction Targets

The SME Climate Commitment

Recognising that climate change poses a threat to the economy, nature and society at large, DLP Consulting Group commits to take action immediately in order to:

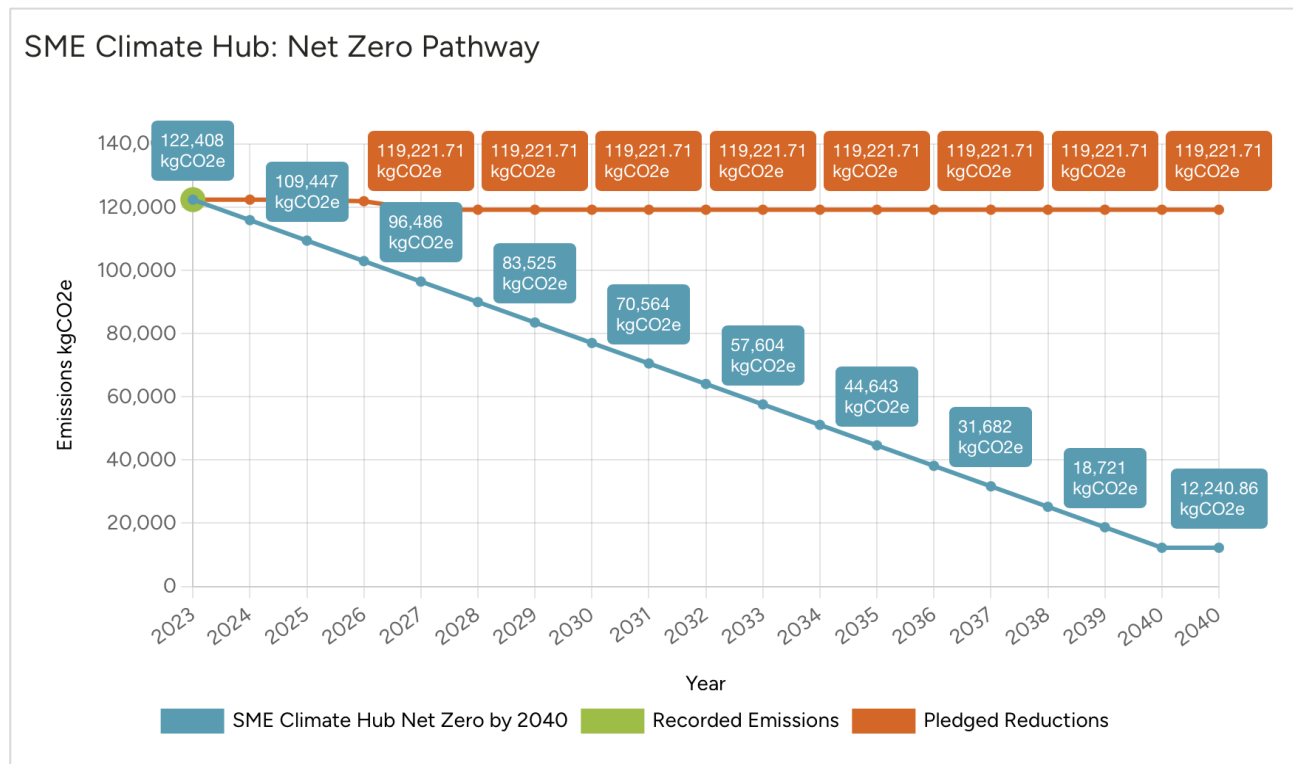
- Halve greenhouse gas emissions before 2030
- Achieve net zero emissions before 2050
- Disclose their progress on a yearly basis

Through Climate Essentials and the SME Climate Hub Evolving DLP Consulting Group have set the following targets towards net zero.

Target: Reduce at least 90% of emissions of Scope 1, Scope 2 and Scope 3 emissions by 2040. Target Emissions by 2040: 12.24 tCO₂e

Interim Target: Reduce 50% of emissions of Scope 1, Scope 2 and business travel emissions by 2030. Target Emissions: 18.56 tCO₂e

Progress against these targets¹ can be seen in the graph below:



¹ Note: The pledged reduction data can only reflect the reduction actions which are listed in the Climate Essentials software, these do not yet cover all the targets covered in this CRP.



Completed Carbon Reduction Measures – Office-based

The following environmental management measures and projects have been completed or implemented before/during the 2023 baseline year. Therefore, the carbon emission reduction achieved by these schemes cannot always be quantified but measures will be in effect when performing business services.

Governance

DLP Consulting Group recognises that its management as a business company as well as its approach to developing responsive environmental design solutions both have an impact on the environment we live in. Reflecting this, the Group have developed an Environmental Management System which includes:

1. An Environmental Effects Register which identifies both the company activities and design considerations that have direct and indirect effects on the natural environment.
2. An Environmental Action Plan which identifies how they have developed strategies to minimise these effects.
3. An Environmental Policy which outlines their environmental commitments for 'Office Activities' and 'Office Projects'.
4. Conducting annual reviews to ensure compliance with existing and new legislation and regulatory controls.
5. Regularly reviewing new ideas and products, which could improve the environmental efficiency of the company.

These actions are embedded in the philosophy of DLP's company's office management and environmental design ethos. DLP ensures all employees are made accountable for these policy goals through training and communication of environmental issues throughout the Group. DLP encourages all employees to be proactive in the maintenance and further development of the company's environmental policy.

Energy

To conserve energy, the Group has policies in place regarding switching off of lights, printers, PCs etc. when not in use, and not using 'stand by' on IT equipment.

Travel

DLP Consulting Group promotes walking, public transport and bicycles as a means of commuting to work and during projects. The Group also facilitates hybrid working from home where appropriate for staff; thereby cutting down on journeys to the office.

Waste

DLP Consulting Group minimises waste and ensures that there is an effective control. They promote responsible recycling, including the recycling of hazardous waste. DLP Consulting Group also educates staff of the potential pollutants contained within the office and implements the correct controls and procedures to prevent these items being disposed of incorrectly.



DLP, where possible, avoids issuing paper copies of documents, instead preferring to use electronic formats, as they are aware that the nature of the business can at times rely heavily upon paper-based output. 100% Recycled or FSC paper is used for paper copies and double-sided printing is default.

Products & Services

DLP Consulting Group promotes environmentally responsible policies in all its commercial activities, including purchasing and investment by ensuring all suppliers of materials are aware of their interest in implementing environmentally friendly products into the working environment.

Completed Carbon Reduction Measures – Project-based

Governance

DLP Consulting Group promotes environmental and sustainable design as part of every project, educating both staff, clients and consultants as part of the process.

‘We believe environmental and sustainable design should be embedded in everything we do. Working closely with our colleagues in environmental engineering we strive to ensure that our designs are informed by environmental considerations from the outset.’

A core set of Continuing Professional Development (CPD) training sessions on environmental and sustainability issues are provided as part of the CPD programme.

Carbon Reduction Plan

This Carbon Reduction Plan (CRP) has been set from a 2023 Baseline year.

Scope 1 & 2 and Energy Transmission & Losses

The chart below demonstrates the baseline carbon emission for Scope 1 & 2 and Energy Transmission and Losses (Scope 3) broken down by category.

Baseline Emissions by Category (tCO ₂ e)		
Scope	Category	Emissions
Scope 1	Company Facilities: Grid Gas	2.009
	Fugitive Emissions: Refrigerants	0.039
Scope 2	Purchased Electricity	19.552
Scope 3	Fuel & energy-related activities: Transmission & Losses	1.692

Energy

DLP Consulting Group has a long-term aim to relocate into premises able to support better reporting and control of office energy use in order that we can make further and better improvement.

Switching to a green energy provider across electricity and gas procurement can reduce emissions by over 95%. Further improvements to the Scope 1 & 2 emissions may also be made by installing PV panels and switching to heat pumps across sites where possible - this has the potential to reduce the Scope 1 'company facility' gas emissions to zero.

Where property EPC Ratings fall below C, further efficiency measures will be reviewed in conjunction with landlords e.g. enhanced insulation, to reduce energy usage at the sites and help to reduce energy costs. Building energy audits may also be conducted to understand the energy and money saving opportunities at each site. Possible unlocking of Government grants will also be investigated to support actions.

Transport

Transport Category	tCO ₂ e	Target & Action
Commuting	39.90	<ul style="list-style-type: none"> Improve the accuracy of the data to miles. When new buildings are procured, prioritise sites accessible by public transport or with EV charging points. Ensure buildings are equipped for employees to cycle or walk into the office, e.g. showers, lockers etc, to encourage low carbon commuting.
Other Travel	15.52	<ul style="list-style-type: none"> When possible, transition to EVs Reduce mileage by using a travel efficiency software
Hotel Stays	0.48	<ul style="list-style-type: none"> Prioritise hotels which commit to sustainability, ESG, or CSR etc/procure green energy/ measure their emissions annually

To continue to guide low-emission travel, DLP Group will create a 'Low Carbon Travel Policy.' This helps to encourage the use of cycling, public transport, walking and car sharing, incentivise electric vehicle use, and encourage employees to book hotels which procure green energy. Travel data mechanisms should be embedded into current practices to improve the accuracy and scope of travel emissions e.g. mileage and travel type added to expenses.

Commuting & Homeworking

Annual employee surveys will be conducted to improve the accuracy of commuting and homeworking data e.g. commuting data by mileage, homeworking hours by employee etc., and highlight reductions and enhancements.

Waste

Implement food waste segregation across sites where possible to reduce the amount of waste sent to landfill/incineration.

Products & Services

Products and services (by spend) are not currently recorded in the baseline emission report. This data could however be added to future years' data to improve the scope.



There are 15 categories of Scope 3 emissions defined by the GHG Protocol. This CRP is however PPN-0621 compliant without products and services and includes the five categories applicable to the business as listed in the 'Technical standard for Completion of Carbon Reduction Plans', including:

- Upstream transportation and distribution (N/A)
- Waste generated in operations
- Business travel
- Employee commuting
- Downstream transportation and distribution (N/A).

A list of potential target and actions which could be included are tabulated below, should these products and service categories be recorded in the scope in future years.

Category	Target & Action
Goods	<ul style="list-style-type: none">• Create a Green Procurement Policy.• Track and increase the use of refurbished, upcycled or used products.• Donate/resell products after use to close the loop.• Introduce a sustainable suppliers list across our offices to procure environmentally conscious brands e.g. B Corps.
Services	<ul style="list-style-type: none">• Screen Suppliers for Social & Environmental Performance e.g. good governance, certifications, positive practices etc.• Engage with them to track if they are net zero aligned and if they procure 100% renewable energy.• Upgrade to the CE Scope 3 module by 2030 to record your suppliers' scope 1 & 2 emissions for more accuracy.
Events	<ul style="list-style-type: none">• Track events as they are planned in a spreadsheet to record key data e.g. food spend and type and urban - suburb location.

Climate & Nature

World Wildlife Fund reports that *'Worldwide, 73% of our wildlife populations have been lost since 1970. In some areas, there has been a shocking 95% decline.* To move beyond the language of climate, DLP Consulting Group will seek to educate and engage stakeholders on the climate *and* biodiversity crisis.

In 2022 the Kunming-Montreal Global Biodiversity Framework (GBF) was signed by nearly 200 parties at COP15. DLP Consulting Group will align with these Global Goals to halt and reverse biodiversity loss by 2030 by supporting the restoration and protection of local green spaces e.g. parks, gardens, rooftops, or community gardens in collaboration with local community groups through volunteering activities. Being in nature can improve your mental and physical health in many ways, from reducing stress and anxiety to improving concentration and mindfulness. It is up to businesses, architects and building owners to restore these spaces to benefit both people and nature.



Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. It has been written by a third-party Sustainability Consultant through the Government's Better Futures Programme.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the Board of Directors of DLP Consulting Group.

Signed on behalf of DLP Consulting Group's Board of Directors:

Name:	Angela Dimbleby
Job Title:	Managing Director
Date:	22 April 2025